

The Owatonna Public Utilities Commission met in regular session in the Commission Room. Present were Commissioner Stansberry, Schreiner, Emanuelson, Ihrke and Cosens. Also present were General Manager Shurts; Director, Financial & Administrative Services Bruno; Director, Engineering & Electrical Services Johnson; Director, Gas, Water & Power Production Green; Manager, Energy Management & External Relations Warehime; Manager, HR, Safety, Risk & Loss Control Madson, and Executive/HR Assistant Schmoll.

Manager, HR, Safety, Risk & Loss Control Madson led the Pledge of Allegiance.

### **Minutes**

The Minutes from the rescheduled meeting of August 27, 2009 were presented to the Commission. Commissioner Schreiner moved to approve the Minutes as submitted. Commissioner Ihrke seconded the motion. All Commissioners voting Aye, the motion passed.

### **Committee Reports**

Personnel Committee - Commissioner Schreiner reported the Personnel Committee did not meet, however, a meeting is scheduled for October 8, 2009.

Finance Committee – Commissioner Emanuelson reported the Finance Committee met, reviewed and approved Vouchers in the amount of 5,590,545.77. They also reviewed and approved income statements, financial statements, and cash flows.

### **City Administrator's Report**

City Administrator Busse was not in attendance, therefore, there was no report.

### **SMMPA Power Sales Contract Extension**

General Manager Shurts directed the Commission's attention to the SMMPA Power Sales Contract Extension included in their packets. He recapped documents and presentations previously received by the Commission and noted staff's recommendation to the Commission is to approve the extension. Mr. Shurts further recapped SMMPA's future commodity needs and how SMMPA will meet those needs through both owned and contracted resources and noted Strategic Planning will be done after SMMPA knows what all 18 members plan to do regarding the power sales contract extension to 2050. After discussion, Mr. Shurts concluded the biggest risk OPU can take is getting out of SMMPA. Commissioner Cosens moved to approve the extension of the SMMPA Power Sales Contract. Commissioner Schreiner seconded the motion. All Commissioners voting Aye, the motion passed.

### **Contributed Services**

The Contributed Services report as of August 31, 2009 was presented to the Commission. General Manager Shurts noted an error had been made when installing the meters at the Aquatic Center in that the multiplier had been set incorrectly resulting in an undercharge of approximately \$10,000. He concluded the error had been fixed and noted all other contributed services accounts had been double checked to ensure their accuracy. Manager, Energy Management & External Relations Warehime noted, after a study of the correct usage at the Aquatic Center, it costs \$1.90 per year per customer in

Contributed Services. After discussion, the Commission signed the Contributed Services report with the understanding it will be corrected in the next month's report.

**General Manager/Staff Report**

General Manager Shurts thanked the Commission for attending OPU 101 and noted there will be an OPU 102 in the future.

Manager, HR, Safety, Risk & Loss Control Madson reported Gary Stursa of the SCADA department will be retiring after 37 years of service with OPU on November 10<sup>th</sup>. She noted the position will be posted and we are expecting to have internal candidates interested.

Manager, Energy Management & External Relations Warehime noted the British Broadcasting Service (TV) will be doing a story on the Home Energy Reports.

Director, Financial & Administrative Services Bruno reminded the Commission of budget meeting scheduled for November 4<sup>th</sup> at 4:00 p.m.

**Commission Roundtable**

Commissioner Ihrke – Thanked OPU for lining up a bucket truck to take the picture at Willow Creek.

Commissioner Cosens – Continues to appreciate the quality of people in the key positions of OPU.

Commissioner Emanuelson – Thanked staff for the work on OPU 101.

Commissioner Schreiner – Nothing.

Commissioner Stansberry – Reported on the wind farm tour he and others participated in. He also encouraged the Commissioners to attend the SMMPA Annual Meeting in October.

**Adjournment**

There being no further business to come before the Commission, Commissioner Emanuelson moved to adjourn the meeting. Commissioner Schreiner seconded the motion. All Commissioners voting Aye, the meeting adjourned at 5:01 p.m.

Respectfully submitted,

Tammy Schmoll  
Executive/HR Assistant