

# CONSERVE & \$AVE<sup>®</sup>

## 2021 RESIDENTIAL FURNACE/BOILER CLEAN & TUNE-UP REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

#### Step 1:

Customer Name	Account Number		
Installation Address	City	State	Zip Code
Mailing Address (if different from installation address)	City	State	Zip Code
Contact Phone Number (with area code)	Home	Cell	Other:
			E-mail Address

#### Step 2:



Please apply rebate to my account.

Please send me a rebate check.

Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.

#### Step 3:

How did you hear about CONSERVE & SAVE\*?  Billboard  Chamber of Commerce  Contractor  Newspaper  Radio  Retailer/Vendor  
 Social Media  TV  Utility Newsletter  Utility Representative  Utility Web Site  Other \_\_\_\_\_

#### Step 4:

<b>I am a:</b>	<b>My building type is:</b>	<b>I am a:</b>	<b>My home/business is heated by:</b>	<b>My water heating is:</b>
Residential Customer	Single Family	Owner/Occupant	Electric	Electric
Commercial Customer	Multi- Family	Owner/Non-Occupant	Gas	Gas
	<i>buildings with 2 or more units</i>	Renter	Don't Know	Don't Know

**By typing my first and last names in the CUSTOMER SIGNATURE BOX below, I am signing this document and certify:**  
 I have completely filled out Section A  
 I have read, understand, and agree to the terms and conditions – Section D, #1  
 I have attached all support materials – Section D, #4  
 All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE BOX \_\_\_\_\_ Date \_\_\_\_\_

TECHNICIAN SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

*Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.*

**TEAMING UP TO SAVE YOU MONEY**

CONSERVE & \$AVE<sup>®</sup>

**OFFICE USE ONLY**     Gas     Electric     Water    **Total Rebate Amount:**

Date Received \_\_\_\_\_ Date Processed \_\_\_\_\_

Appliance/Equipment \_\_\_\_\_

\$

ID \_\_\_\_\_ Verified By \_\_\_\_\_ FILE NAME: \_\_\_\_\_

**SECTION B. CONTRACTOR INFORMATION (This section to be completed by contractor.) PLEASE PRINT**

**ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC OR BOILER SERVICE TECHNICIAN.**

Business Name _____		Technician Name _____	
Mailing Address _____		City _____	State _____ Zip Code _____
Daytime Phone Number (with area code) _____		E-mail Address _____	

**SECTION C. EQUIPMENT & SERVICE INFORMATION (This section to be completed by contractor.) PLEASE PRINT**

<b>EQUIPMENT INFORMATION:</b>	Furnace	Boiler
Manufacturer _____	Serial Number _____	
Model Name _____	Model Number _____	
BTU Rating _____	Rated Efficiency (AFUE%) _____	

**SERVICE INFORMATION:** Date of Service: \_\_\_\_\_ Cost of Service: \_\_\_\_\_

**FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST (please include separate sheets for multiple units):**

**TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!**

- |  |  |
|--|--|
| Check filter; change as needed.  | Complete visual inspection of system piping and insulation.      |
| Check fan/pump motor; lubricate as needed.   | Check adequacy of combustion air intake.                         |
| Clean burners, combustion chamber and heat exchange surface,<br>Adjust air-flow and reduce excessive stack temperatures. | Adjust burner and gas input, manual, or motorized draft control. |
| Clean and inspect burner nozzle.   | Check proper venting.  |
| Clean burners, combustion chamber and heat exchange surface,<br>when weather or operating schedule permits.              | Check safety controls.   |

**SECTION D. REBATE APPLICATION CHECKLIST**

**This program offers a \$25 rebate for the completion of a professional clean and tune-up of your furnace or boiler. Use this checklist to complete the steps to receive your rebates:**

- Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application. Each service address is eligible every other year.
  - The utility reserves the right to apply rebates to past due accounts.
  - Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
  - The Furnace/Boiler Clean & Tune-Up must be performed by a professional HVAC or boiler service technician. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Furnace/Boiler Clean & Tune-Up provided by the service technician.
  - The Furnace/Boiler Clean & Tune-Up must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-served basis. All applications from the previous year's purchases must be received by March 31.
  - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
  - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- Customer must complete Section A. Contractor must complete Sections B and C making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- Sign and date the application.
- Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners.
- Mail completed forms and required documentation to your utility provider:

**Austin Utilities**

Attn: Rebate Processing  
1908 14th St NE  
Austin, MN 55912-4904  
507-433-8886  
www.austinutilities.com

or email: rebates@austinutilities.com

**Owatonna Public Utilities**

Attn: Rebate Processing  
PO Box 800  
Owatonna, MN 55060-0800  
507-451-2480  
www.owatonnautilities.com

or email: rebates@owatonnautilities.com