

## Notice

Date: 9-16-13

To: Commercial Building Permit Applicant

From: Owatonna Public Utilities – Engineering Department



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### **SUBJECT: Owatonna Public Utilities Plan Review and Service Fees for Commercial Building Permit Applicants.**

The Owatonna Public Utilities (OPU) has reviewed the plan set for your project that was submitted to the City of Owatonna Building Inspections Department. This plan was routed to OPU for our use in determining project requirements and service fees. Please view this plan set for comments, requirements, revisions, service fees, attachments, etc. that pertain to gas, electric and water utilities for your project. Forward this information as required to the pertinent owner, builder, architects, designers, engineers, surveyors, project managers, etc. that may have provided portions of the submittal. The plan set can be obtained from the City of Owatonna Building Inspections Department. Please modify your project documents and drawings to reflect this review and resubmit to the City for insertion into a final plan set for construction. Please forward all requested changes and documents to the OPU Engineering Department. Items noted or requested by OPU in the plan review will need to be addressed prior to OPU completing any service work for this project.

The gas, electric and water service points and routes are determined by OPU. These locations and routes are shown on the plan review and may not be deviated from without approval from OPU.

OPU has attached a service fee sheet to the plans to inform you of the required service fees that will need to be paid for this project. The fees for all 3 utilities (gas, electric, water) will need to be paid prior to OPU scheduling or completing any service for this project.

Requests for service work may require up to a week or more to schedule, please plan accordingly.

You can contact the OPU Engineering Department at 507-451-2480 if you have any questions.

Sincerely,

Owatonna Public Utilities Engineering Department