**ATTENTION!**

THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:

- ✓ Original service receipt or invoice showing the customer name as well as the date and description of service
- ✓ Copy of PRE and POST electronic flue gas analyzer combustion efficiency test

**SIGNATURES:**

I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that: (1) the information provided in this form is true and correct to the best of my knowledge; and (2) the service meets all CONSERVE & SAVE® Rebate Program requirements. *(Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)*

**CUSTOMER SIGNATURE**

__________________________________________
Date

**TECHNICIAN SIGNATURE**

__________________________________________
Date

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**OFFICE USE ONLY**

- **Project Cost:** $_________
- **Date Received:**
- **Eligible Rebate Amount:** $_________
  ($50 or 25% of cost up to $250)
- **Initials:**
- **Total Energy Savings (therms):**_________
3. EQUIPMENT & SERVICE INFORMATION (please print)

BOILER INFORMATION:

Manufacturer: Serial Number:

Model Name: Model Number:

Age of Boiler Unit: BTU Rating:

BOILER CLEAN & TUNE-UP SERVICE CHECKLIST: TECHNICIAN: Please sign below to certify all checklist items have been completed!

- Measure combustion efficiency using an electronic flue gas analyzer. Must include copy of PRE and POST test data.
- Clean burners, combustion chamber and heat exchange surface, when weather or operating schedule permits.
- Adjust air-flow and reduce excessive stack temperatures.
- Clean and inspect burner nozzle.
- Complete visual inspection of system piping and insulation.
- Check adequacy of combustion air intake.
- Adjust burner and gas input, manual, or motorized draft control.
- Check proper venting.
- Check safety controls.

4. REBATE APPLICATION CHECKLIST

This program offers a rebate for the completion of a professional clean and tune of your boiler. Rebate amount is $50 per boiler tune-up, or 25% of the cost up to $250. Use this checklist to complete the steps to receive your rebates:

1. Read the following terms and conditions to determine if you are eligible for a rebate:
   - Only one service address per application per year.
   - The utility reserves the right to apply rebates to past due accounts. Rebates will not exceed the purchase price.
   - Boiler Clean & Tune-Ups must be performed on equipment connected to a commercial natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
   - Minimum boiler size must be 100,000 BTUH or greater to be eligible.
   - The Boiler Clean & Tune-Up service must be performed by a licensed and insured heating contractor. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Boiler Clean & Tune-Up service provided by the contractor.
   - The Boiler Clean & Tune-Up service must complete the items listed in the COMMERCIAL NATURAL GAS BOILER CLEAN & TUNE-UP SERVICE CHECKLIST as specified in this rebate application Section 3 (EQUIPMENT & SERVICE INFORMATION).
   - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year’s purchases must be received by March 31.
   - Rebates can only be offered on Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Boiler Clean & Tune-Up services completed between the discontinued date and the end of that year.

2. Have a Boiler Clean & Tune-Up performed by a licensed and insured heating contractor. The contractor or technician must complete Section 2 (CONTRACTOR INFORMATION) and sign the rebate application.

3. Complete the application, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.

4. Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.

5. Sign the application.

6. Mail completed forms and required documentation to your utility provider:

   **Austin Utilities**
   Attn: Rebate Processing
   400 - 4th Street NE
   Austin, MN 55912-3495
   (507) 433-8886
   (507) 433-5045 fax
   www.austinutilities.com

   **Owatonna Public Utilities**
   Attn: Rebate Processing
   P.O. Box 800
   Owatonna, MN 55060-0800
   (507) 451-2480
   (507) 451-4940 fax
   www.owatonnautilities.com