

CONSERVE & \$SAVE®

COMMERCIAL BOILER CLEAN & TUNE-UP REBATE APPLICATION

1. CUSTOMER INFORMATION (please print)

SECTION 1 MUST BE FILLED OUT COMPLETELY OR APPLICATION WILL BE RETURNED

Customer Name _____ E-mail Address _____

Home Phone Number (with area code) _____ Daytime Phone Number (with area code) _____

Mailing Address _____ City _____ State _____ Zip Code + 4 _____

Installation Address (if different from mailing address) _____ City _____ State _____ Zip Code + 4 _____

Account Number / Location Number (Found on utility bill.) (Location Number for Austin customers only.) **(Rebates \$75 and under will be applied to your account.)**

2. CONTRACTOR INFORMATION (please print)

Business Name _____ Technician Name _____

Mailing Address _____ City _____ State _____ Zip Code + 4 _____

Daytime Phone Number (with area code) _____ E-mail Address _____

ALL SERVICE WORK MUST BE PERFORMED BY A TECHNICIAN WORKING FOR A LICENSED HEATING CONTRACTOR:

License Number: _____

ATTENTION! THE FOLLOWING SUPPORT ITEMS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED:

- ✓ Original service receipt or invoice showing the customer name as well as the date and description of service
- ✓ Copy of PRE and POST electronic flue gas analyzer combustion efficiency test

SIGNATURES:

I certify that I have read, understand, and agree to the Terms and Conditions of this rebate application and that: (1) the information provided in this form is true and correct to the best of my knowledge; and (2) the service meets all CONSERVE & SAVE® Rebate Program requirements. *(Allow 6-8 weeks for processing. Missing or incorrect information will increase processing time.)*

CUSTOMER SIGNATURE _____ **Date** _____

TECHNICIAN SIGNATURE _____ **Date** _____

TEAMING UP TO SAVE YOU MONEY



CONSERVE & \$SAVE®

OFFICE USE ONLY

Project Cost: \$ _____
Date Received: _____ Eligible Rebate Amount: \$ _____
(\$50 or 25% of cost up to \$250)
Initials: _____ Total Energy Savings (therms): _____

3. EQUIPMENT & SERVICE INFORMATION (please print)

BOILER INFORMATION:

Manufacturer: _____ Serial Number: _____
Model Name: _____ Model Number: _____
Age of Boiler Unit: _____ BTU Rating: _____

BOILER CLEAN & TUNE-UP SERVICE CHECKLIST: **TECHNICIAN: Please sign below to certify all checklist items have been completed!**

- Measure combustion efficiency using an electronic flue gas analyzer. **Must include copy of PRE and POST test data.**
- Clean burners, combustion chamber and heat exchange surface, when weather or operating schedule permits.
- Adjust air-flow and reduce excessive stack temperatures.
- Clean and inspect burner nozzle.
- Complete visual inspection of system piping and insulation.
- Check adequacy of combustion air intake.
- Adjust burner and gas input, manual, or motorized draft control.
- Check proper venting.
- Check safety controls.

4. REBATE APPLICATION CHECKLIST

This program offers a rebate for the completion of a professional clean and tune of your boiler. **Rebate amount is \$50 per boiler tune-up, or 25% of the cost up to \$250.** Use this checklist to complete the steps to receive your rebates:

- 1. Read the following terms and conditions to determine if you are eligible for a rebate:
 - **Only one service address per application per year.**
 - **The utility reserves the right to apply rebates to past due accounts. Rebates will not exceed the purchase price.**
 - **Boiler Clean & Tune-Ups must be performed on equipment connected to a commercial natural gas service** supplied by Austin Utilities or Owatonna Public Utilities and is **subject to inspection.**
 - **Minimum boiler size must be 100,000 BTUH or greater to be eligible.**
 - **The Boiler Clean & Tune-Up service must be performed by a licensed and insured heating contractor.** Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Boiler Clean & Tune-Up service provided by the contractor.
 - **The Boiler Clean & Tune-Up service must complete the items listed in the COMMERCIAL NATURAL GAS BOILER CLEAN & TUNE-UP SERVICE CHECKLIST as specified in this rebate application Section 3 (EQUIPMENT & SERVICE INFORMATION).**
 - **Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year's purchases must be received by March 31.**
 - Rebates can only be offered on Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Boiler Clean & Tune-Up services completed between the discontinued date and the end of that year.
- 2. Have a Boiler Clean & Tune-Up performed by a licensed and insured heating contractor. **The contractor or technician must complete Section 2 (CONTRACTOR INFORMATION) and sign the rebate application.**
- 3. Complete the application, making sure to fill out all required sections in detail. Missing or incorrect information will increase the processing time.
- 4. Include a final, detailed copy of the **original service receipt or invoice** showing the customer name as well as the date and description of service.
- 5. Sign the application.
- 6. Mail completed forms and required documentation to your utility provider:

Austin Utilities
Attn: Rebate Processing
400 - 4th Street NE
Austin, MN 55912-3495
(507) 433-8886
(507) 433-5045 fax
www.austinutilities.com

Owatonna Public Utilities
Attn: Rebate Processing
P.O. Box 800
Owatonna, MN 55060-0800
(507) 451-2480
(507) 451-4940 fax
www.owatonnautilities.com