

# AUTHORIZATION FOR AUTOMATIC CREDIT CARD PAYMENTS

## The Automatic Payment Plan will help you in several ways:

- It saves time – fewer checks to write.
- Helps meet commitments in a convenient and timely manner – even if you're on vacation or out of town.
- It saves postage.

## Here's how the Automatic Payment Plan works:

You authorize regularly scheduled payments to be made from your credit card. Then, just sit back and relax. Your payments will be made automatically on specified days. And proof of payment will appear with your credit card statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization.

The Automatic Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the authorization form below and return it to us.

## Retain For Your Records

On \_\_\_\_\_ I authorized my credit card company, \_\_\_\_\_  
(Date) (Financial Institute)

to initiate electronic entries to my credit card account and agreed to the terms listed on the authorization.



## Authorization for Automatic Credit Card Payments

I authorize Owatonna Public Utilities and the credit card company named below to initiate variable entries to my credit card account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the credit company a reasonable opportunity to act on it. I can stop payment of any entry by notifying you 7 business days before my account is charged. I can have the amount of an erroneous charge immediately credited to my account up to 15 days following issuance of my statement or 46 days after posting, whichever occurs first.

\_\_\_\_\_  
(Name – Please Print)

\_\_\_\_\_  
(Address – Please Print)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Credit Card Type (please circle one):

VISA

MASTERCARD

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ month \_\_\_\_\_ year

Card Security Code\* \_\_\_\_\_

\* - The security code is the 3 digit code on the back of the credit card.