

CHECKLIST FOR YOUR BUSINESS OF LOW-COST / NO-COST ENERGY SAVING ACTIONS

APPLIANCES & LIGHTING

- Buy energy efficient office appliances and equipment. Refrigerators, dehumidifiers, copiers, computers, monitors, etc. are available in energy efficient models. Visit the ENERGY STAR® web site at www.energystar.gov for more information.*
- Replace incandescent bulbs with compact fluorescent lights (CFLs)*
- Use motion sensors, time clocks, or photo cells to control security lighting*
- Unplug rarely used appliances

HEATING, COOLING, & VENTILATION

- Install a programmable thermostat
 - Limit heating to 68 degrees and cooling to 78 degrees
 - Reduce heating temperature at night and during unoccupied hours
 - Increase cooling temperature or shut off during unoccupied hours
- Sign up for your local utility's load management program
- Keep regular maintenance on HVAC equipment including cleaning and replacing air filters, cleaning condenser coils, and evaluating service needs in advance.
- Seal leaky ducts with silicone caulk or foil tape
- Keep fin-coils or registers free of dust and remove obstructions
- Open shades during heating season and close during cooling season
- Clean and tune A/C, furnace, and/or boiler

WATER & WATER HEATING

- Reduce water temperature below 120 degrees
- Repair leaky faucets
- Install low-flow shower heads and faucet aerators
- Install pipe insulation
- Flush water heater
- Clean and tune burner assembly

WEATHERIZE WINDOWS & DOORS

- Install/repair weatherstrip and doorsweep
- Apply caulking
- Repair latches and locks
- Block window pulley holes
- Install plastic window kits

WEATHERIZE FOUNDATION

- Caulk foundation cracks, penetrations, and sill plate
- Insulate rim joist

TEAMING UP
TO SAVE YOU MONEY!



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* Your purchase may be eligible for one of our Conserve & Save rebates.

Check rebate applications (which can be downloaded from our websites) for Minimum Efficiency Requirements to ensure eligibility.

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