

# CONSERVE & \$AVE<sup>®</sup>

## 2017 RESIDENTIAL FURNACE/BOILER CLEAN & TUNE-UP REBATE APPLICATION

### SECTION A. CUSTOMER INFORMATION (please print)

#### Step 1:

Customer Name \_\_\_\_\_ Account Number \_\_\_\_\_

Home Phone Number (with area code) \_\_\_\_\_ Daytime Phone Number (with area code) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Installation Address (if different from mailing address) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

#### Step 2:

Please apply rebate to my account.  Please send me a rebate check.

**Rebates \$75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.**

#### Step 3:

How did you hear about CONSERVE & SAVE<sup>®</sup>?  Billboard  Chamber of Commerce  Contractor  Newspaper  Radio  Retailer/Vendor

Social Media  TV  Utility Newsletter  Utility Representative  Utility Web Site  Other \_\_\_\_\_

#### Step 4:

<b>I am a:</b> Residential Customer Commercial Customer	<b>My building type is:</b> Single Family Multi-Family <i>buildings with 3 or more units</i>	<b>I am a:</b> Owner/Occupant Owner/Non-Occupant Renter	<b>My home/business is heated by:</b> Electric Gas Don't Know	<b>My water heating is:</b> Electric Gas Don't Know
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#### Step 5:

The Minnesota Department of Commerce requests that utilities track the following information for statistical purposes only. **Please read each step carefully and check "above" or "below":**

- Find your household size on the table to the right.
- Determine your annual household income, before taxes, including pension, social security, etc.
- Is your household income above or below the amount corresponding to your household size in this table? **above** **below**

Number of People in Household	Annual Household Income
1	\$23,760
2	\$32,040
3	\$40,320
4	\$48,600
5 or more	\$56,880

Information from this application may be shared with the Minnesota Department of Commerce and our co-op partners.

**SIGNATURE:** I certify:  I have completely filled out Section A  
 I have read, understand, and agree to the terms and conditions – Section D, #1  
 I have attached all support materials – Section D, #4  
 All equipment has been installed at the address listed in Section A

CUSTOMER SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

TECHNICIAN SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

Allow 6-8 weeks for processing.  
Missing or incorrect information will increase the processing time.

<p><b>TEAMING UP TO SAVE YOU MONEY</b></p>  <p><b>CONSERVE &amp; \$AVE<sup>®</sup></b></p>	<p><b>OFFICE USE ONLY</b> <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Water <b>Total Rebate Amount:</b></p> <p>Date Received _____ Date Processed _____</p> <p>Appliance/Equipment _____</p> <p>ID _____ Verified By _____ FILE NAME: _____</p>	<p style="font-size: 2em; text-align: center;">\$</p>

## SECTION B. CONTRACTOR INFORMATION (please print)

ALL SERVICE WORK MUST BE PERFORMED BY A PROFESSIONAL HVAC OR BOILER SERVICE TECHNICIAN.

Business Name	Technician Name		
Mailing Address	City	State	Zip Code
Daytime Phone Number (with area code)	E-mail Address		

## SECTION C. EQUIPMENT & SERVICE INFORMATION (please print)

### EQUIPMENT INFORMATION:

Manufacturer	Serial Number		
Model Name	Model Number		
Age of Unit	BTU Rating	Rated Efficiency (AFUE%)	

**SERVICE INFORMATION:** Date of Service: \_\_\_\_\_ Cost of Service: \_\_\_\_\_

### FURNACE/BOILER CLEAN & TUNE-UP SERVICE CHECKLIST (please include separate sheets for multiple units):

**TECHNICIAN: Please sign the front of this application to certify all checklist items have been completed!**

- Check filter; change as needed.
- Check fan/pump motor; lubricate as needed.
- Clean burners, combustion chamber and heat exchange surface, when weather or operating schedule permits.
- Adjust air-flow and reduce excessive stack temperatures.
- Clean and inspect burner nozzle.
- Complete visual inspection of system piping and insulation.
- Check adequacy of combustion air intake.
- Adjust burner and gas input, manual, or motorized draft control.
- Check proper venting.
- Check safety controls.

## SECTION D. REBATE APPLICATION CHECKLIST

This program offers a \$25 rebate for the completion of a professional clean and tune-up of your furnace or boiler. Use this checklist to complete the steps to receive your rebates:

- Read the following terms and conditions to determine if you are eligible for a rebate:
  - Only one service address per application. Each service address is eligible every other year.
  - The utility reserves the right to apply rebates to past due accounts.
  - Furnace/Boiler Clean & Tune-Ups must be performed on equipment connected to a residential natural gas service supplied by Austin Utilities or Owatonna Public Utilities and is subject to inspection.
  - The Furnace/Boiler Clean & Tune-Up must be performed by a professional HVAC or boiler service technician. Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Furnace/Boiler Clean & Tune-Up provided by the service technician.
  - The Furnace/Boiler Clean & Tune-Up must meet the Minimum Service Requirements as specified in this rebate application Section C. EQUIPMENT & SERVICE INFORMATION.
  - Due to limited funding, this rebate offer can be withdrawn at any time without notice. Applications will be processed on a first-come, first-serve basis. All applications from the previous year's purchases must be received by March 31.
  - Rebates can only be offered on Furnace/Boiler Clean & Tune-Up services that are completed while funding is in effect. In the event our program is discontinued due to depleted funds, we will not provide a rebate for Clean & Tune-Up services completed between the discontinued date and the end of that year.
  - Austin Utilities and Owatonna Public Utilities assume no liability for any incidental or consequential damages resulting from the Clean & Tune-Up service provided by the contractor.
- Have a Furnace/Boiler Clean & Tune-Up performed by a professional HVAC or boiler service technician. The contractor or technician must complete Section B. CONTRACTOR INFORMATION and Section C. EQUIPMENT & SERVICE INFORMATION and sign the rebate application.
- Customer must complete Section A, making sure to fill out all required sections in detail. Allow 6-8 weeks for processing. Missing or incorrect information will increase the processing time.
- Include a final, detailed copy of the original service receipt or invoice showing the customer name as well as the date and description of service.
- Sign and date the application.
- Mail completed forms and required documentation to your utility provider:

**Austin Utilities**  
Attn: Rebate Processing  
1908 14th St NE  
Austin, MN 55912-4904  
507.433.8886  
www.austinutilities.com

**Owatonna Public Utilities**  
Attn: Rebate Processing  
PO Box 800  
Owatonna, MN 55060-0800  
507.451.2480  
www.owatonnautilities.com